2015 Roselani Media Preservation Internship

Length: 6-8 consecutive weeks May – Sept, must complete 200 hours
Stipend Amount: $3,000
Frequency: One (1) Internship per year
Selection: Applications accepted Feb 15 – March 15; Selection by April 1

ʻUluʻulu: The Henry Kuʻualoha Giugni Moving Image Archive of Hawaiʻi at the University of Hawaiʻi – West Oʻahu, in cooperation with the Hawaii Community Foundation, has established the Roselani Media Preservation Internship. ʻUluʻulu is Hawaiʻi’s official state archive for moving images dedicated to the care, preservation, and digitization of film and videotape related to the history and culture of Hawaiʻi.

The purpose of the Roselani Internship is to give a student of merit who is committed to the preservation of our media history – which covers the political, cultural and historical landscape of these islands – the opportunity to acquire practical experience in a moving image archive.

Intern activities at ʻUluʻulu may include opportunities in:
• Cataloguing using media asset management software
• Processing and creating inventories of archival audiovisual materials
• Preservation activities including cleaning and re-housing of audiovisual materials, and environmental monitoring
• Digitization of videotapes, documents and photographs
• Social media information management

Eligibility and Application

1. Applicant must be enrolled (full time or part time) in a moving image preservation or archival academic program; or must be accepted into such a program for the next academic year.
2. The applicant must have a GPA of at least 3.0 in his/her academic program
3. The applicant must submit
   a. An internship application
   b. An official sealed transcript from the applicant’s most recent academic program
   c. A cover letter describing the applicant’s relevant experience and interest in an internship at ʻUluʻulu
   d. Two letters of recommendation
   e. A current resume or CV

Contact: Janel Quirante, Head Archivist | quirante@hawaii.edu | (808) 689-2740
## 2015 Roselani Media Preservation Internship

**'Ulu'ulu Moving Image Archive**  
University of Hawai'i – West O'ahu  
91-1001 Farrington Highway  
Kapolei, HI 96707  
Phone: (808) 689-2740  
Web: uluulu.hawaii.edu

**Application**  
Deadline: March 15, 2015

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<td><strong>4. GPA:</strong></td>
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5. **NAME AND ADDRESS OF EDUCATIONAL INSTITUTION YOU ARE ATTENDING:**

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<td><strong>6. NAME AND TYPE OF ACADEMIC OR PROFESSIONAL PROGRAM IN WHICH YOU ARE ENROLLED:</strong></td>
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7. **EDUCATION HISTORY. INCLUDE PREVIOUS UNDERGRADUATE AND GRADUATE EDUCATION**

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8. **EMPLOYMENT HISTORY. LIST ANY FULL-TIME AND SIGNIFICANT PART-TIME JOBS**

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9. **AWARDS, SCHOLARSHIPS OR NOTEWORTHY ACHIEVEMENTS:**

10. **ACTIVITIES, HOBBIES AND INTERESTS:**
For the purpose of this application the undersigned declares that to the best of his/her knowledge that the statements herein are true and complete.

____________________________________________________________
Signature of Applicant

____________________________________________
Date

Attach additional sheets as needed. In addition to this form, applicants are required to submit:

1) an official sealed transcript from his or her most recent academic program;
2) a cover letter describing relevant experience and interest in an internship with ‘Ulu‘ulu;
3) 2 letters of recommendation; and
4) a current resume or CV

Applications must be received no later than March 15, 2015

Send application forms and all supporting documents to

‘Ulu‘ulu Moving Image Archive
University of Hawai‘i – West O‘ahu
91-1001 Farrington Highway
Kapolei, HI 96707

Or electronically to Janel Quirante quirante@hawaii.edu.
All transcripts must be sent separately by mail.